



# DOCUMENT CHECKLIST

## APPLICATION FOR CANADIAN CITIZENSHIP UNDER SUBSECTION 5(1) ADULTS (18 YEARS OF AGE AND OLDER)

Use the **to find important details of each document on this Document Checklist.**

Send the following documents with your application. Check  each box once you have included it with your application.

- Application for Canadian Citizenship - Adult (CIT 0002)** application must be completed, signed and dated.
- Online** **printout OR** completed, signed and dated. Date of the Physical Presence Calculator must be the same as the signature date of the application form.
- Photocopies of biographical pages of passport and/or travel documents.** All biographical pages of passports and/or travel documents covering five (5) year eligibility period. If these documents are not in your possession, provide an explanation in question 14 on the application form. See **Step 3 and 4.14** in the instruction guide. If your passport validity was extended, include a photocopy of the page(s) containing the extension stamp(s).
- Photocopy of proof that demonstrates adequate knowledge of English or French (if you are 18 to 54 years of age).** See **Step 4.15** of the instruction guide. If you are unable to demonstrate English or French language ability due to a medical condition, see **Step 3** of the instruction guide.
- Photocopy of personal identification document.** The document must have your name, photo and date of birth on it. If there is information on both sides of your personal identification documents, provide a photocopy of both sides. See **Step 3** of the instruction guide. You cannot use your permanent resident card as identification.
- Two (2) citizenship photos.** See **Step 4** of the instruction guide or see the citizenship application photograph specification page.
- Fees Receipt** \$630 Canadian dollars per applicant that is 18 years of age and older. Include a copy of the receipt showing the amount paid. See **Step 5** of the instruction guide or learn
- Document Checklist** This document checklist must be included in the application.

**Submit the following if any of this applies to you:**

- Translations** If any documents are not in English or French a translation must be included with an affidavit from the translator. See **Step 4** of the instruction guide.
- Completed, signed and dated and any supporting documents. See **Step 4.9c** of the instruction guide.
- Original police certificates or clearances.** A police certificate must be provided from each country, outside of Canada, where you were present (since you were age 18) for a total of 183 days or more in a row in the four (4) years immediately before the date of your application. If you are unable to obtain a police certificate, provide an explanation in the space provided in question 10 on the application form. Consult (Police check) for specific and up to date information how to obtain police certificates from any country.
- Original** See **Step 4.8** in the instruction guide.
- Photocopies of Name Change documents.** See **Appendix A** in the instruction guide.
- Photocopies of Date of Birth correction documents.** See **Appendix B** of the instruction guide.
- Request form for Change of Sex or Gender Identifier.** See **Appendix C** of the instruction guide.
- Letter from a Canadian audiologist**
- Supporting evidence from a Canadian medical practitioner**

**Mail your completed application form and all requested documents, in the same envelope as all your family members applying at the same time to:**

**By regular mail:**  
 Case Processing Centre - Sydney  
 Box 7000  
 Sydney, Nova Scotia  
 B1P 6V6

**By courier:**  
 Case Processing Centre - Sydney  
 49 Dorchester Street  
 Sydney, Nova Scotia  
 B1P 5Z2